


Afdeling Pathologie Erasmus MC Rotterdam			Pagina 1 van 3
Formulier: Tissue Transfer Agreement extern			
Document: FO-WSB-361	Versie nr	5	
Auteur: P. Riegman	Uitgifte datum	13-09-2022	

Instructies voor gebruik:

Deze tissue transfer agreement bestaat uit verschillende onderdelen:

1. MTA-ECB Implementing Letter adapted for the Erasmus MC tissue bank for internal exchange (FO-WSB-022)
2. Client satisfaction reaction form (FO-WSB-403)
3. Master Material Transfer Agreement MTA-ECB (FO-WSB-402)
4. MTA-ECB Implementing Letter adapted for the Erasmus MC tissue bank for external exchange (FO-WSB-361)

Overdracht van samples binnen Erasmus MC zonder commerciële partijen:


Ga naar document (FO-WSB-022) Tissue Transfer Agreement intern voor instructies.

Overdracht van samples buiten Erasmus MC zonder commerciële partijen:

1. Als het Master Material Transfer Agreement is ondertekend door het instituut van de ontvangende partij (te vinden op de Excel lijst: Master TMA getekend op de v schijf): Print de volgende twee pagina's van dit document, vul het gedeelte van de Erasmus MC Centrale Biobank in en onderteken het. Voeg dit getekende formulier met de pick list, aanvraag formulier en het klant tevredenheidsformulier samen met de over te dragen samples. Verstuur het pakket en verzoek de ontvanger het formulier te ondertekenen en het origineel terug te sturen en zelf een kopie te houden.
2. Wanneer het ontvangende instituut het Master Material Transfer Agreement **NIET** heeft ondertekend: Print Master Material Transfer Agreement MTA-ECB (FO-WSB-402) en stuur deze naar de ontvanger. De ontvanger stuurt de master agreement voor ondertekening van de Raad van Bestuur naar zijn afdeling juridische zaken. Na ondertekening van de master TMA-ECB kan worden verder worden gegaan met punt 1.

Overdracht van samples binnen of buiten het Erasmus MC met commerciële partijen:

De hoofdonderzoeker vraagt TTO voor een op maat gemaakt Material Transfer Agreement welke door de Raad van Bestuur ondertekend wordt voor de overdracht van de samples en bijbehorende data. Overdracht van de samples vindt pas plaats nadat dit contract door beide partijen is ondertekend. Een dergelijk transfer contract kan ook in een consortium agreement zijn overeengekomen of in ander samenwerkingscontract.

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MTA-ECB Implementing Letter adapted for the Erasmus MC tissue bank


For internal exchanges within Erasmus MC and for exchanges of Biomaterial between Erasmus MC and other Dutch hospitals involved in non-commercial medical scientific research only. In any other situation, or once a commercial purpose becomes apparent, a separate MTA should be filed through the Erasmus TTO.

The purpose of this letter is to provide a record of the biological material transfer, to memorialize the agreement between Provider, specifically Erasmus MC Central Biobank ("ECB") and the Recipient (identified below) to abide by all terms and conditions of the most recent version of the Master Material Transfer Agreement Erasmus MC Central Biobank ("MTA-ECB"), and to certify that the Recipient (identified below) has agreed to and acknowledged an unmodified copy of such. The Recipient organization's authorized official will additionally sign this letter if the Recipient is not authorized to certify on behalf of the Recipient organization. Recipient Scientist (and authorized official if necessary) will sign two copies of this Implementing Letter and the Pick List and return one signed copy to the Provider, who will forward the Material upon receipt of the signed copies.

The Recipient certifies that Recipient's organization has accepted and signed a copy of the MTA-ECB, and that Recipient is authorized to sign this Implementing Letter.

Provider additionally wishes to remind Recipient of the following:

- The Material is only to be used as described for the research in the request form.
- The Material is only to be used in non-commercial research activities as described request form.
- The Material shall not be sold or distributed to any third party, including any other research organizations or labs, including those within the same organization.
- The recipient shall only use the Material according to the research protocol approved by the METC for WMO compliant research or for non WMO compliant research the local appropriate ethical committee.
- The recipient shall only use the Material as was described in the request form.
- The Material will be transferred for a standard period of one year, unless otherwise agreed as under [3.] below.
- Recipient Scientist is responsible for using the Material and Data according to the permission given in the consent obtained from the donor.
- Recipient will bear the costs of preparation, shipping, handling, and administration of the Material. The costs are as indicated under [4.] below.
- Recipient is to take care of preserving the original lesion remains available and intact in the remainder of the frozen or FFPE tissue samples, unless otherwise agreed under [5.] below
- Recipient is to handle the supplied Material with due care. The ECB attempts to avoid supplying Material contaminated with infectious agents, but cannot guarantee the absence of such. All Material should be treated as if potentially infectious until proven otherwise.

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This Implementing Letter is effective when signed by all parties. The parties executing this Implementing Letter certify that their respective organizations have accepted and signed an unmodified version of the MTA-ECB as attached to this letter, and additionally agree to be bound by its terms for the transfer as specified in the attached Pick List.

Please fill in below:

1. PROVIDER: Erasmus University Medical Center Rotterdam, acting for and on behalf of its Central Biobank, including the Erasmus MC Central Biobank Collection Points.
Address: Dr. Molewaterstraat 40, 3015 GD Rotterdam, the Netherlands.
2. RECIPIENT: The organization or institution receiving the MATERIAL
Organization:

Address:

3. Termination date: _____ (optional, if deviating from the standard of one year)

4. Transmittal fee/reimbursement for PROVIDER _____ (optional)
Amount:

5. Kostenplaats/cost center: _____ (optional)

6. Any additional agreements between Parties on deviations from the MTA-ECB are to be signed by both parties and attached to this Implementing Letter as Annex

RECIPIENT: Institute name that has signed the Master Material Transfer Agreement MTA-ECB: _____	ERASMUS MC CENTRAL BIOBANK / Collection point: Name: Title: Address: _____ Signature _____ Date _____
RECIPIENT SCIENTIST: Name: Title: Address: _____ Signature _____ Date _____	

By signing this Implementing Letter, the Recipient certifies that Recipient's organization has accepted and signed a copy of the MTA-ECB, and that Recipient is authorized to sign this Implementing Letter.